

NEW COVID RULES AND POLICIES – August 9th 2021

1. All visitors must wear masks in order to enter the school.
2. All staff will wear masks inside, but not outside.
3. Children (any age) are NOT required to wear masks, however, we are recommending that parents bring and supply masks for the children ages 2+, and we will have them wear masks inside only, (not outside and not while running).
4. **Inside shoes policy still applies for all.**
 - a. All visitors need to wear the red booties or take off their shoes still per regular school policy.
 - b. Parents must be accompanied by a staff person beyond the office, if coming into the facility, as per regular school policy.
5. **NO line is required outside anymore at drop off or pick up:**
 - a. Parents can enter in the facility again with a mask on (EVERYONE) until Oct 2021.
 - i. After Oct 2021 (if vaccinated can be mask free) (depending on any new regulations)
 - ii. All can come in at once.
 - b. Drop off and pick up will go back to regular policies and regular times.
 - i. NO more specific pick-up class times.
 - ii. Everything will be based on student's individual schedules.
 - c. One staff will deal with entry and exit (instead of many)
 - i. It will usually be the person who works in the kitchen so that they can gather the items and train new parents on clocking in and out.
 - d. Parents will put all the child's belongings away in their lockers and in the designated class bins for water, lunch, and snacks in the morning.
 - e. ALL CHILDREN's inside / outside shoes will be in the student's cubby and no longer on the table.
 - f. The outside door will need to be unlocked and the inside door will always need to remain locked.
 - i. Parents cannot let each other in (as per school policy and safety policy), everyone must ring the doorbell to come into the facility.
 - g. Parents will become responsible again for:
 - i. Changing their children's shoes,
 - ii. Putting on their jackets,
 - iii. Washing their hands, &
 - iv. Getting them ready to enter and exit the facility.
6. **Tablet for clock in and clock out** will get attached to the desk again inside the facility, & no longer to the chair between the double doors.
 - a. Parents and Staff will still need to make sure that the children have been clocked in properly, if not staff will help everyone through the clock in and out process. Parents must ask for help!
 - b. Admin staff will still need to check to make sure that all the children are clocked in and out properly.
7. **CONTINUE checking Temperatures** at entrance (99 degrees is considered a start of a fever per school policy and the child must go home or not enter, if above that.)
 - a. We will add: Taking temperatures of the parents in order to enter.

- b. All parents and children **MUST** wash their hands at entrance &
 - c. Staff will ask if anyone has traveled or been feeling ill at all or has been exposed to covid or anything else.
 - d. **NO ILLNESS WILL ENTER THE BUILDING AT THIS TIME.**
 - i. If your child is sick, you **MUST keep them home** and not bring them into school:
 - 1. This includes short fevers, diarrhea, rashes due to contagious illness & vomiting due to illness. (See regular illness policy in the Parent handbook for more details)
8. **Travel restrictions and travel policy remain fully in place until further notice:**
- a. If traveling anywhere, Covid testing must occur upon return or during return from travel.
 - i. Two negative tests must be submitted to the school in order to return to school.
 - ii. If testing comes back positive:
 - 1. All must remain home and away from school until 10 days after symptoms subside or at least 14 day quarantine, &
 - 2. Must have a doctor's note that clears the return and negative covid tests
9. **Go back to all old cleaning policies:**
10. **Stop UV wand** **everything** that comes into the school for staff and families.
- a. UV wands can still be used to clean toys, areas, tables, furniture, and items as a full disinfectant.
11. **Naptime kids can nap again in the same rooms**, 2ft apart on 3 sides.
12. Classes can mix and smaller classes can unite for the day each time it occurs.
13. Rotations can occur (Language teachers can rotate to give more languages to all of the classes again)
14. Lunch times and snack times all students can eat together again in the art area and classrooms.
FAMILY STYLE.
15. Parents can be asked to come into the school to help with events, lessons, and teach cultural things to the classes.

THESE RULES STILL APPLY IF SOMEONE COMES INTO CONTACT WITH COVID:

What to do if someone you know or have been in contact with may potentially have the virus (is currently being tested) and exposed you, your family or your child recently to this potential virus?

If staff, students, or parents/guardians have come in contact with someone who is suspected or potentially may have Covid-19

1. You must stay home until the test results of that suspected individual have been confirmed.
2. You must immediately notify the school of the potential exposure.
3. If the test results are positive, then you must stay home for 14 days of self-quarantine; and until a medical professional can clear you and your family from any potential developments of the virus. (Please follow the Discontinuing at home isolation policy.)
4. If the test results are negative of the suspected individual or you or your family have been tested and it is negative, then you can return to l'Asilo.

What to do if there are any symptoms?

If staff, students, or parents/guardians have any symptoms of COVID-19, they:

1. Must refrain from coming to the facility or immediately must leave it;
2. Must contact their health provider for further guidance; and
3. Must report the symptoms to management at contact@asilogalileo.org;
4. Must refrain from returning to the facility, which will not be *until the later of* (1) a 14-day quarantine or (2) 72-hours of remaining symptom free of the virus (without medical aids such as fever-reducing medicine) and at least 10 days have passed since symptoms first appeared, absent specific direction from a healthcare provider.
5. A doctor's note is required in order to return.

What will happen if there is a case of confirmed positive COVID-19 at L'Asilo?

- If for some reason the child is in care or staff is at work when the test results are confirmed positive, the child will be isolated with a staff member present, until the appropriate party arrives to pick them up and the staff member will leave the facility;
 - 1) Once the infected/exposed staff or children are removed from the exposed area, the area will be:
 - If appropriate, closed off for 16-24 hours to minimize potential exposure for respiratory droplets. This may require a full closure of L'Asilo to disinfect the entire school or the areas infected.
 - The area will then be deep cleaned and sanitized.
 - When possible, outside doors and windows will be opened to increase fresh air circulation.
 - 2) All of the families will be contacted to come and pick up their children and prepare for a closure of two days (This period of time may be longer depending on the specific circumstances).
 - 3) Cleaning and sanitizing measures may be taken by the company or a third-party provider.
 - 4) Continued monitoring of the area and the quarantined employees will be conducted to ensure employees' health and safety.
 - 5) Reassessment of the risk to other employees and determination of whether additional measures are appropriate.
- L'Asilo will follow the "Discontinuing at home isolation" guidance herein for timelines on returning physically to the facility;
- The facility will close for a period of 48 hours following the confirmed positive COVID-19 case of child or staff member in attendance so that the facility can be cleaned and disinfected properly;
- L'Asilo will inform staff and parents of enrolled children when there a single positive COVID-19 case; and
- L'Asilo will report positive COVID-19 cases to the Department of Health (DOH), the Pennsylvania Department of Human Services (DHS).

What is exposure?

Exposure is defined as being within six (6) feet of the individual who tests positive for COVID-19 for a period of 15 minutes or more. It also means coming into direct contact with droplets from a COVID-19 positive individual. People who test positive are considered infectious for 48 hours before the onset of symptoms. Those who test positive but do not have symptoms are considered infectious for 2 days after exposure (if known) or starting 2 days before test date (if exposure is unknown).

If a staff person, household member, or a child has a direct diagnosis of Covid-19, has symptoms of Covid-19 or is exposed to an individual who tests positive for COVID-19:

- All staff, household members and children must stay home from l'Asilo for the period of 14 days and follow his or her primary care physician's guidance.
 - The staff, family, and child cannot return to l'Asilo without a doctor's note, clearing them of any possible contagious situation.
 - The staff and family must notify l'Asilo in writing, if any symptoms develop during the period of quarantine from school, and if there are any results of any testing that may have been done by a medical professional.
 - If the child or staff or family members develops symptoms, they must follow the discontinuing at-home isolation policy in order to return.
- It is strongly recommended and highly encouraged that they self-quarantine from everyone for a period of 14 days based on the CDC guidance;
- If a child becomes ill at the facility, L'Asilo notify the child's parent immediately;
- L'Asilo shall inform all staff and all parents of enrolled children when there is a single positive case;
- L'Asilo must report when a staff person, child, or household member is exposed to a positive COVID-19 case to the DHS and DOH; as well as, any closures of the school.
- All parties must follow the **"Discontinuing at-home isolation policy"**.
- L'Asilo will reach out to the staff member or family to identify coworkers or others with whom the employee had close or prolonged contact that may have been exposed over the prior 14 days, in accordance with CDC guidelines.
- Those with an identifiable risk of exposure ("exposed employees" or "exposed children") will be informed, sent home to self-quarantine and to contact their primary care physician for further guidance.
- L'Asilo will maintain the confidentiality of the staff member or child/family who discloses a COVID-19 diagnosis or symptoms.
- L'Asilo will inform additional members of the workforce where appropriate, balancing public health emergency with that employee's and family's right to privacy.
- Staff and family/child who are sent home cannot return to l'Asilo ***until the later of:*** the end of their 14-day quarantine or 72-hours of remaining symptom free of the

virus (without medical aids such as fever-reducing medicine), absent specific direction from a healthcare provider.

Discontinuing At-Home Isolation Policy:

Discontinuing at home isolation: There are different strategies for discontinuing home isolation. Options include a symptom based (i.e., time-since-illness-onset and time-since-recovery strategy) or test based strategy.

- **Symptom-Based Strategy Individuals with COVID-19 who have symptoms** and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,
 - At least 10 days have passed since symptoms first appeared.
- **Test-Based Strategy Individuals who have COVID-19 who have symptoms** and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - Resolution of fever without the use of fever-reducing medications and
 - Improvement in respiratory symptoms (e.g., cough, shortness of breath), and
 - Negative COVID-19 test results from at least two consecutive respiratory specimens collected 24 hours or more apart (total of two negative specimens).

For Persons Who Tested Positive but have NOT had COVID-19 Symptoms in Home Isolation:

- **Time-Based Strategy Persons with laboratory-confirmed COVID-19 who have not had any symptoms** and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based or test-based strategy should be use.
- **Test-Based Strategy Persons with laboratory-confirmed COVID-19 who have not had any symptoms** and were directed to care for themselves at home may discontinue isolation under the following conditions:
 - Negative COVID-19 results from at least two consecutive respiratory specimens collected 24 hours or more apart (total of two negative specimens).
 - The symptom-based, time-based, and test-based strategies may result in different timeframes for discontinuation of isolation post-recovery.

- Any individual who becomes ill should contact their medical provider for advice or testing. For any individual who has been exposed to COVID-19 as described above, or who tests positive for COVID-19, follow the information outlined above.

Reporting exposure

All staff and families must notify L'Asilo immediately via e-mail at contact@asilogalileo.org if they have any exposure to someone with a confirmed or a probable case of COVID-19.

Early learning programs are required to report (1) confirmed and probable cases of COVID-19 and (2) exposure to confirmed and probable cases of COVID-19 by staff, children, or a household member to the Department of Health (DOH), Department of Human Services (DHS), and Office of Child Development and Early Learning (OCDEL) Regional Office where the program resides.

To report confirmed and suspected positive cases of COVID-19 at an Allegheny County Early Learning Program, please contact each of the following:

- DOH: 1-877-PA-HEALTH or 1-877-724-3258
- OCDEL's Western Regional Office: 412-565-5183 or 1-800-222-2149
- Allegheny County DHS/ELRC Region 5:
 - Complete this online survey (embedded hyperlink)
<https://forms.office.com/Pages/ResponsePage.aspx?id=Ej0n4MvksU6fclu6FvuWjQ-IUC8zSVFhqEbjrtWfwlUM01BUkFCTVJKOTdQRVdYUjVXRzZXT1JXNC4u>
 - E-mail information to DHS: PrivacyOfficer@alleghenycounty.us

When reporting, programs must provide the following information:

- The name of the facility;
- The address of the facility including the county;
- The number of cases; and
- Identify if the positive case is a staff person, household member (of a GCCH or FCCH), child, or family member

**The confidential information collected will help track any potential outbreaks of COVID-19 and will ensure the well-being of Allegheny County's residents and children.*

Non-Retaliation

L'Asilo will not take any adverse action against a staff member or a family who reports concerns that relate to COVID-19 or violations of this policy in good faith.

Questions and Concerns

If you have any specific questions or concerns about L'Asilo's response to COVID-19, please direct them to management.

Changes

As the situation develops, L'Asilo may need to change its policies and practices, especially in light of directives from government agencies. L'Asilo reserves the right to alter, to suspend, or to terminate this policy at any time and as permitted by law. L'Asilo will provide families and employees with notice of the same.

Violations of this Policy

Staff members who violate this policy may be subject to corrective action, including, but without limitation, termination. Parents and guardians who violate this policy may be subject to remedial action, including, but without limitation, expulsion.

Questions

If you have any specific questions about L'Asilo's response to COVID-19, please direct them to management.